

# Nagoya Institute of Technology Regulations on Campus Traffic

Established on July 7, 2009

## **Chapter 1** General Provisions

(Purpose)

**Article 1** These regulations aim to provide for traffic rules and regulations concerning motor vehicles, two-wheeled motor vehicles, motor-assisted bicycles (hereinafter, “vehicles”) and bicycles on campuses of the Nagoya Institute of Technology (hereinafter, “campus”), thereby creating a safe and secure campus environment expected of a place of education and research.

## **Chapter 2** Driving Vehicles on Campus

(Rules)

**Article 2** Those driving vehicles on campus shall observe the following rules.

- (1) To place top priority on the safety of pedestrians and drive at a reduced speed in accordance with traffic signs and road signs
- (2) Not to make unnecessary noise
- (3) Not to drive, park, or leave vehicles without license plate numbers
- (4) Other rules the University deems necessary

## **Chapter 3** Entering into, Parking, etc. on Campus

### **Section 1** Motor Vehicles

(Application for Entrance Permit)

**Article 3** Those who wish to enter the campus by motor vehicle shall apply to the President for permission to enter the campus using the Application Form for Permission to Enter the Campus specified separately from these regulations.

2. When the President receives the application mentioned in the preceding paragraph, he or she shall determine whether or not to permit entry to the campus based on the Standards for the Issuance of Campus Entrance Permits specified in the APPENDIX, within the maximum number of times of entry to the campus provided for separately from these regulations.
3. Matters necessary for the application etc. for permission to enter the campus shall be specified separately from these regulations.

(Campus Entrance Permit)

**Article 4** The President shall issue a campus entrance permit to those he or she has permitted to enter the campus in accordance with the provisions of Paragraph 2 of the preceding article.

2. There shall be two types of campus entrance permits: a regular campus entrance permit and a

temporary campus entrance permit.

(Displaying the Campus Entrance Permit)

**Article 5** Those who have been issued a campus entrance permit in accordance with the provisions of Article 4, Paragraph 1 (hereinafter, “motor vehicle entrance permit holder”) shall display the entrance permit in a position easily seen from outside the vehicle such as the front of the driver’s seat, when driving or parking the vehicle on campus.

(Parking Places)

**Article 6** Motor vehicle entrance permit holders shall park their vehicles in designated parking areas.

2. Designated parking areas shall be specified separately from these regulations.

(Return of the Campus Entrance Permit)

**Article 7** Motor vehicle entrance permit holders shall return their entrance permits in any of the following cases.

- (1) In cases where it has become no longer necessary to enter the campus by motor vehicle
- (2) In cases where the University has requested the return of the entrance permit
- (3) For a regular entrance permit, when the permit has expired
- (4) For a temporary entrance permit, when the holder of such permit exits from the campus

## **Section 2** Motorcycles

(Application for Entry to the Campus)

**Article 8** Those who wish to enter the campus (hereinafter, “applicants”) by two-wheeled motor vehicle or motor-assisted bicycle (hereinafter, “motorcycles”) shall apply to the President for the issuance of a campus entrance registration certificate.

2. One person is allowed to apply for the campus entrance registration per motorcycle .
3. Matters necessary for the methods of issuance, application, etc. concerning the campus entrance registration certificate shall be provided for separately from these regulations.

(Campus Entrance Registration Certificate)

**Article 9** When the President receives the application in Paragraph 1 of the preceding article, he or she shall issue a campus entrance registration certificate to the applicant.

2. The campus entrance registration certificate shall be valid until the last day of the academic year in which the certificate is issued.
3. The maximum number of motorcycles that can be parked on campus shall be specified separately from these regulations.

(Tentative Registration Certificate)

**Article 10** In cases where a registered motorcycle experiences a mechanical failure etc. and, as a

result, the owner of said motorcycle needs to enter the campus by unregistered motorcycle, or in cases where an owner of a motorcycle needs to enter the campus by motorcycle on a temporary basis, the owners of such motorcycles shall have a tentative registration certificate issued.

(Displaying Campus Entrance Registration Certificate)

**Article 11** Those who have been issued a campus entrance certificate shall display the entrance certificate in a specified position so that it can be easily recognized that the motorcycle is registered.

(Driving and Parking on Campus)

**Article 12** Those entering the campus by motorcycle shall enter through the gate nearest from the specified motorcycle parking area (excluding the main gate) and park their motorcycles. When exiting the campus, too, the motorcycle drivers shall take the shortest route.

2. Motorcycles shall not be used as a means of transportation on campus.

### **Section 3** Bicycles

(Parking etc.)

**Article 13** Those entering the campus by bicycle shall park their bicycles in specified parking areas and lock them properly.

## **Chapter 4** Measures Against Violators

(Measures against Violators)

**Article 14** Those to which any of the following applies shall be subject to the measures described in each relevant item.

- (1) Those who entered the campus without entrance permission: Their motor vehicles shall be prevented from moving and a warning will be issued to the owners or users of said motor vehicles (hereinafter, “violators”) never to enter the campus without permission again. If it becomes necessary to tow the motor vehicle by wrecker truck etc. to ensure traffic safety, the costs for moving the vehicles and any damage that occurs while moving the vehicles shall be paid for by the violators.
- (2) Those who entered the campus by motorcycle without a campus entrance registration certificate affixed to it: The provisions in the preceding item shall apply.
- (3) Those who obtained or used a campus entrance permit by illicit means: Their campus entrance permit shall be cancelled and they shall never be permitted to enter the campus by vehicle.
- (4) Those who committed other violations: If they commit the same violations even after being warned, their campus entrance permit or campus entrance registration certificate shall be cancelled and they shall never be permitted to enter the campus by vehicle.

(Cancellation of Campus Entrance Permission)

**Article 15** The President shall cancel the violators' campus entrance permission.

## **Chapter 5** Temporary Measures

(Temporary Measures)

**Article 16** Temporary measures may be taken when it becomes necessary to secure parking spaces temporarily for University events or other business activities or to limit traffic or change the means of transportation within specified areas.

## **Chapter 6** Handling of Vehicles Left Unattended on Campus

(Prohibition of Leaving Vehicles Unattended, etc.)

**Article 17** Motor vehicles, Motorcycles, and bicycles (hereinafter, "vehicles etc.") shall not be left unattended on the campus.

(Handling of Vehicles Left Unattended)

**Article 18** To maintain a good campus traffic environment, the President shall cross-check the owners of vehicles etc. that are parked on campus.

2. The cross-checking of owners specified in the preceding paragraph shall be conducted by sticking a notice tag to the vehicles etc. The notice period shall be 21 days from the day on which said notice tag is attached to the vehicles etc.
3. Vehicles etc. left with their notice tags after the completion of the period of notice shall be disposed of as abandoned objects.

## **Chapter 7** Miscellaneous Provisions

(Mutatis Mutandis Application of the Road Traffic Act)

**Article 19** In addition to the provisions of these regulations, the provisions of the Road Traffic Act (Act No. 105 of 1960) shall apply mutatis mutandis to the driving of vehicles and riding of bicycles on campus.

(Exceptional Treatment of Emergency Vehicles)

**Article 20** With respect to emergency vehicles (fire engines, ambulances, etc.), no restrictions shall be applied to their entrance to, exit from, and driving on campus.

(Vehicles Not Covered by the Regulations)

**Article 21** The provisions of Article 3 and Article 8 shall not apply to vehicles specified in any

of the following items.

- (1) Vehicles of the visitors whom the University receives as its guests
- (2) Postal vehicles
- (3) Taxis
- (4) Other Vehicles that the University deems it necessary to give special treatment

(Miscellaneous Provisions)

**Article 22** Traffic rules on the Chikusa and Tajimi Campuses and other necessary matters concerning campus traffic shall be provided for separately from these regulations.

Supplementary Provisions

These regulations shall come into force on July 7, 2009.

APPENDIX (Concerning Article 3, Paragraph 2)

Standards for Issuance of Campus Entrance Permits

Type of Permit	Applicant	Standards for Issuance
Regular Campus Entrance Permit	Staff	[1] Are qualified to receive a commuter allowance [2] Have special health needs [3] Need to drive to the University and back home three or more times a week because of family circumstances [4] Have a substantial difference in commuting time between public transport and car [5] Commuting by public transport involves three or more times of changes and is very inconvenient. [6] Have other circumstances that are deemed as unavoidable as those listed in items [2] through [5].
	Students	[1] Attend classes or receive research guidance in the evening, or are evening course students [2] Are not able to make it to their classes or return home if they use public transport [3] Have special health needs
	Co-op staff	Same standards apply as those for the staff
	Contractors and their related businesses	Are required by contract agreements to enter the Campus by car on a regular basis
	Emeritus professors	Wish to enter the Campus by car
Temporary Campus Entrance Permit	Staff	[1] Have urgent tasks or circumstances in education, research, or other duties that require them to enter the Campus by car [2] The number of occasions of temporary campus entrance by car not exceeding half the number of weekday work days per month
	Students (including research students, auditing students with credit, and auditing students)	[1] Undergraduate students engaging in the preparation of a senior thesis or graduate students who the University deems as needing to enter the Campus by car to attend experiment and/or practical training courses [2] Those the University deems as needing to enter the Campus by car for carrying in and out implements for extracurricular activities
	Visitors	Those who have come to the University by car to fulfill their duties

