

Nagoya Institute of Technology Regulations on the Handling of Academic Consulting

(Regulations No. 3 June 8, 2011)

(Purpose)

Article 1 These regulations shall stipulate the necessary matters on the handling of academic consulting at Nagoya Institute of Technology (hereinafter, “the Institute.”)

(Definition)

Article 2 The terms listed in the following items are defined as follows in these regulations.

- (1) “Academic Consulting” refers to providing supervision, consulting and/or advice from faculty members in the Institute based on his/her publicly known expertise in education, research, and technical knowledge by a request from corporations or other institutions (hereinafter “the Party.”) The academic consulting shall support the Party on its business, and the Party shall bear the expenses on the academic consulting.
- (2) “Faculty members” refers to faculty members as defined in Article 2 of the National University Corporation Nagoya Institute of Technology Working Regulations for Employees (established on April 1, 2004,) distinctive educational faculties as stipulated in Article 8 of the National University Corporation Nagoya Institute of Technology Working Regulations for Specific Fixed-Term Employees (established on September 11, 2007,) and others approved by the President.
- (3) “Academic Supervisors” refers to faculty members who provide academic consulting.

(Principle of Accepting Academic Consulting Request)

Article 3 In principle, academic consulting request shall be accepted if it is the same as or within the scope of the duties of the faculty members and there is no hindrance to the Institute’s education and research.

(Conditions for Accepting Academic Consulting Request)

Article 4 Academic consulting request shall be accepted on the conditions listed followings.

- (1) Academic consulting cannot be discontinued unilaterally just because of the circumstances of the Party.
- (2) When an intellectual property, such as a patent, is produced through an academic consulting, the allotment of contribution by the academic supervisor shall be attributed to the Institute or the academic supervisor.
- (3) The Party must pay expenses for academic consulting (hereinafter, “academic consulting fee”) by the due date specified in the invoice issued by the Institute.

(Application)

Article 5 The Party shall submit a prescribed application form for academic consulting to the President.

(Determining Acceptance of Academic Consulting Request)

Article 6 When an application for academic consulting is submitted, the President shall determine acceptance of academic consulting request in a deliberation of the meeting of the Nagoya Institute of Technology Organization for Co-Creation Research and Social Contributions.

2. After the determination, the President shall notify the result to the obligating officer (hereinafter, “obligating officer”) as stipulated in Article 6, paragraph 1, item 1 of Nagoya Institute of Technology Regulations on Accounting (established on April 1, 2004.)

(Conclusion of Agreement)

Article 7 The obligating officer shall, based on the notice given under Article 6, paragraph 2, conclude an agreement for academic consulting with the Party.

(Burden of the Expenses required for Academic Consulting)

Article 8 The Party shall bear expenses necessary for academic consulting, such as fee for supervision and academic consulting, travel expenses, cost of consumables (hereinafter “direct costs,”) and of costs necessary for enhancing the functions of the Institute and management costs (hereinafter “indirect costs.”)

2. The amount of the indirect costs shall be 30% of direct costs and over.

(Keeping Confidentiality)

Article 9 When providing academic consulting, academic supervisor shall be able to make information as confidential, which is provided or disclosed by, or came to know in connection with the Party after consultation with the Party.

(Handling of Intellectual Properties)

Article 10 The provisions in National University Corporation Nagoya Institute of Technology Service Invention Regulations (established on April 1, 2004) shall be applied mutatis mutandis to the handling intellectual properties generated by the implementation of academic consulting.

(Announcement of Academic Consulting Achievements)

Article 11 Achievements in academic consulting may be announced after consultation with the Party regarding release timing and method of announcement and publication.

(Miscellaneous Provisions)

Article 12 Other than the provisions of these regulations, necessary matters concerning giving academic consulting shall be defined separately.

Supplementary Provisions

These regulations shall be enacted on June 8, 2011.

Supplementary Provisions (Regulations No. 7, September 27, 2017)

These Regulations shall be enacted on October 1, 2017.

Supplementary Provisions (Regulations No. 37, February 19, 2020)

These Regulations shall be enacted on April 1, 2020.

Attached Forms Omission