Nagoya Institute of Technology Regulations on Graduate Studies

Established on April 1, 2004

(Purpose)

Article 1 These Regulations shall define, based on the provision of Article 19 of the Nagoya Institute of Technology Rules on the Graduate School (established on April 1, 2004), the necessary matters concerning studies at the Graduate School such as the curriculum and course registration procedures.

(Supervisor)

Article 2 Upon admission to the Graduate School, each student shall be assigned a supervisor in their major department. The supervisor shall provide the student with guidance on graduate studies and thesis research and writing (hereinafter, “research guidance”).

2. The supervisor shall be a faculty member involved in research guidance in the student’s major department. However, if necessary, additional supervisors may be selected from faculty members in charge of research guidance in the student’s major department or other departments.

3. In addition to the provision of the preceding paragraph, in the case of the Cooperative Major in Nanopharmaceutical Sciences, additional supervisors may be selected from faculty members with research guidance qualifications in the Cooperative Major in Nanopharmaceutical Sciences of Nagoya City University Graduate School of Pharmaceutical Sciences.

4. The supervisor may be changed if it is deemed necessary for the student’s study or research.

(Curricula, etc.)

Article 3 The courses and credits in the master’s course shall be as stated in APPENDIX 1; the courses and credits in the doctoral course shall be as stated in APPENDIX 2.

2. With regard to the calculation method for course credits, the provisions of the Faculty Regulations shall be applied mutatis mutandis.

3. Credit requirements for completing the master’s and doctoral courses shall be as stated in APPENDIX 3.

(Study Plan and Course Registration Procedure for the Master’s Course)

Article 4 A student in the master’s course must determine, with advice from his/her supervisor, the courses he/she will take and the research topic on which he/she wishes to receive guidance from his/her supervisor in the relevant year, and report them to the President by the specified date each year, after obtaining approval from his/her supervisor.

2. In principle, students must take courses of at least 20 credits in their first year.

3. A student may take courses offered by faculties or other departments (except common courses of the Graduate School and common courses within the Department) or courses offered by other
graduate schools, upon discussion with the relevant graduate schools, if the student’s supervisor deems it educationally beneficial.

4. Up to 10 credits earned pursuant to the provision of the preceding paragraph may be counted toward program completion.

5. If a student wishes to change his/her study plan, for example by additions, changes and deletions of courses, he/she must report to the President after obtaining approval from his/her supervisor.

(Study Plan and Course Registration Procedure for the Doctoral Course)

**Article 5** A student in the doctoral course must determine, with advice from his/her supervisor, the courses he/she will take and the research topic on which he/she wishes to receive guidance from his/her supervisor in the relevant year, and report them to the President by the specified date each year, after obtaining approval from his/her supervisor.

2. A student may take courses offered in the master’s course, if it is deemed beneficial to the student’s education and research by his/her supervisor and with prior approval of the instructors of the courses, as prescribed separately.

3. The credits earned by completing the courses pursuant to the provision of the preceding paragraph may be accepted toward program completion.

4. The provisions of the preceding two paragraphs shall not apply to students in the Cooperative Major in Nanopharmaceutical Sciences.

5. If a student wishes to change his/her study plan, for example by additions, changes and deletions of courses, he/she must report to the President after obtaining the approval of his/her supervisor.

(Requirements for Taking Special Research Subjects)

**Article 5-2** Students in the Cooperative Major in Nanopharmaceutical Sciences must pass the examinations listed below (“fundamental research ability reviews”) to take special research courses from the specialized courses.

(1) An examination to substantiate the student’s advanced specialist knowledge and ability in the major field and basic knowledge in fields related to the major field, which the student has learned or intends to develop through study in the major field

(2) An examination to substantiate the student’s ability to independently conduct research related to the doctoral thesis and which should be learned in the major field

2. Necessary matters concerning fundamental research ability reviews shall be stipulated separately.

(Except to Course Registration)

**Article 6** A graduate student may take undergraduate courses (limited to those prescribed separately) for the purpose of meeting the qualification requirements for a teacher’s license, after obtaining approval from his/her supervisor and the instructors teaching the relevant courses. In this case, the earned credits shall not be counted toward program completion.
2. If a student wishes to take a course pursuant to the provision of the preceding paragraph, he/she must report to the President to that effect.

(Title of Thesis)

**Article 7** A student must submit the title of his/her thesis to the President at the beginning of the first year of the master’s or doctoral course, after obtaining the approval from his/her supervisor.

(Midterm Presentation of Thesis)

**Article 7-2** A student in the doctoral course must make an midterm presentation of his/her thesis, as prescribed separately.

(Submission of Thesis)

**Article 8** A student must submit his/her thesis to the President by the specified date, after obtaining approval from his/her supervisor.

2. A master student may submit a master’s thesis only if he/she has earned, or is expected to earn, 30 credits or more required for program completion and has received necessary research guidance from his/her supervisor on the research topic for each year.

3. A doctor student may submit a master’s thesis only if he/she has earned, or is expected to earn, 10 credits or more required for program completion (26 credits or more for the Cooperative Major in Nanopharmaceutical Sciences) and has given a midterm presentation of his/her thesis.

(Granting Credits)

**Article 9** Students who have completed the course and have passed all the requisite examinations will be awarded the prescribed number of credits.

(Grading)

**Article 10** The grade for each course is expressed as a letter grade: S, A, B, C or D. S, A, B and C are passing grades; D is failing. However, thesis examination and final examination are graded PASS or FAIL.

2. Grading standards are as follows:

   (1) S 100–90 points
   (2) A 89–80 points
   (3) B 79–70 points
   (4) C 69–60 points
   (5) D 59 points or below

(Thesis Examination and Final Examination)

**Article 11** The Faculty Council shall evaluate the thesis and conduct a final examination, as per the Nagoya Institute of Technology Rules on Degrees (established on April 1, 2004).
2. A final examination shall be administered to a student who has submitted a thesis, through oral or written examination of the content of the thesis and related subjects.

(Re-review and Reexamination)

Article 12 A master student who failed in the thesis examination and final examination may be permitted to take a re-review and reexamination after six months, after obtaining approval from the Faculty Council.

(Miscellaneous Provisions)

Article 13 In addition to what is stipulated in these regulations, necessary matters regarding curriculum and course registration procedure shall be prescribed separately.

Supplementary Provisions
1. These regulations shall come into force on April 1, 2004.
2. With regard to students enrolled before the date these regulations became effective, in the departments of the Nagoya Institute of Technology Graduate School listed in the table in Article 3, paragraph 1 of the National School Establishment Act (Act No. 150 of 1949), which was abolished pursuant to the provision of Article 2 of the Act on the Rearrangement of Relevant Acts upon Enforcement of the National University Corporation Act (Act No. 113 of 2003), the provisions then in force shall remain applicable regardless of APPENDIXES 1, 2 and 3.

Supplementary Provisions
1. These regulations shall come into force on April 1, 2005.
2. With regard to students enrolled before the date these regulations became effective, the provisions then in force shall remain applicable, regardless of the revised APPENDIXES 1 (excluding common subjects “Advanced Lectures on Medical Engineering I (Igaku Kogaku Tokuron I)” and “Advanced Lectures on Medical Engineering II (Igaku Kogaku Tokuron II)”).

Supplementary Provisions
1. These regulations shall come into force on April 1, 2006.
2. With regard to students enrolled before the date these regulations became effective, the provisions then in force shall remain applicable, notwithstanding APPENDIXES 1 and 2.

Supplementary Provisions
1. These regulations shall come into force on April 1, 2007.
2. With regard to students enrolled before the date these regulations became effective, the provisions then in force shall remain applicable.
3. Notwithstanding the provision of the preceding paragraph, “Advanced Lectures on Nanofunctional Materials Engineering (Nano Kinouzairyo Kogaku Tokuron)” offered by the Department of Materials Science and Technology, listed in APPENDIX 1 of the revised Regulations, shall be applicable to students enrolled before the date these regulations became effective.

Supplementary Provision
These regulations shall come into force on April 1, 2007.

Supplementary Provision
These regulations shall come into force on April 1, 2008, and shall be applied from students admitted in the 2007 academic year.

Supplementary Provisions
1. These regulations shall come into force on April 1, 2008.
2. With regard to students enrolled before the date these regulations became effective, the provisions then in force shall remain applicable, notwithstanding the revisions to APPENDIXES 1, 2 and 3.

Supplementary Provisions
1. These regulations shall come into force on April 1, 2009.
2. With regard to students enrolled before the date these regulations became effective, the provisions then in force shall remain applicable, notwithstanding the revisions to APPENDIXES 1, 2 and 3.

Supplementary Provisions
1. These regulations shall come into force on April 1, 2010.
2. With regard to students enrolled before the date these regulations became effective, the provisions then in force shall remain applicable, regardless of the revised APPENDIX 1.

Supplementary Provisions (Regulations No. 4 of September 28, 2011)
1. These regulations shall come into force on April 1, 2012.
2. With regard to students enrolled in the doctoral course before the date these regulations became effective, the provisions then in force shall remain applicable, notwithstanding the revised provisions.

Supplementary Provisions (Regulations No. 19 of February 27, 2013)
These regulations shall come into force on April 1, 2013.

APPENDIXES (omitted)