

Rules regarding Collaborative Research Guidance Programs with Foreign Universities

(Rule No.30 of January 22, 2020)

(Purpose)

**Article 1** These regulations shall set forth necessary matters regarding collaborative research guidance programs with foreign universities (hereafter “Collaborative Research Guidance Programs”) at the Nagoya Institute of Technology Graduate School (hereafter the “Graduate School”), in accordance with Article 17, Paragraph 2 of the Nagoya Institute of Technology Graduate School Rules (enacted April 1, 2004; hereafter the “Graduate School Rules”).

(Definitions)

**Article 2** In these Rules, the definitions of the terms listed in the following items shall be as detailed in each item.

1. Foreign Universities Foreign Universities as specified in Article 17, Paragraph 2 of the Graduate School Rules
2. Students of the Institute Students enrolled at the Nagoya Institute of Technology who are taking part in a Collaborative Research Guidance Program
3. Foreign Students Students enrolled at a foreign university who are taking part in a Collaborative Research Guidance Program

(Organization Basics)

**Article 3** The educational curriculum of a Collaborative Research Guidance Program shall be organized systematically by the Graduate School in cooperation with the Foreign University.

(Organization Requirements)

**Article 4** When organizing the educational curriculum of a Collaborative Research Guidance Program, the following conditions must be met.

1. The Collaborative Research Guidance Program name, Foreign University name, purpose, content, requirements for participation, capacity, completion conditions and any other information deemed necessary by the Graduate School shall be specified.
2. Students of the Institute shall be sent to the Foreign University for a period of at least six months, and receive research guidance there.

(Procedures for Establishment)

**Article 5** The director of a department that wishes to establish a Collaborative Research Guidance Program shall make an application to the President using the Collaborative Research Guidance Program Establishment Application Form, Appended Form No. 1.

2. When an application as set forth in the preceding paragraph is received, the President shall make a decision on establishment after deliberation by the Education and Research Council.

(Announcement)

**Article 6** When a Collaborative Research Guidance Program is established, the information specified in Article 4 shall be announced in advance.

(Appointment of a Committee)

**Article 7** A Collaborative Research Guidance Program implementation committee (hereinafter referred to as a “Committee”) shall be appointed to implement and operate the Collaborative Research Guidance Program.

2. Necessary matters relating to the Committee shall be specified separately.

(Application Procedure)

**Article 8** A person who is enrolled in the Graduate School who wishes to participate in a Collaborative Research Guidance Program shall make such a request within the prescribed period.

(Selection)

**Article 9** When an application as set forth in the preceding paragraph is received, the President shall review the application, decide whether to allow participation, and inform the applicant of the result.

2. The review criteria and method for students participating in the Collaborative Research Guidance Program shall be specified separately.

(Status of Students of the Institute)

**Article 10** The status of students of the Graduate School sent to foreign graduate schools on Collaborative Research Guidance Programs shall be that of Special Graduate Research Dispatch Student.

(Status of Foreign Students)

**Article 11** The admission status of Foreign Students admitted to the Graduate School shall be that of Special Graduate Research Student.

(Certificates of Completion)

**Article 12** A certificate (hereafter a “Certificate of Completion”) may be awarded to Foreign Students who meet the specified completion conditions for a Collaborative Research Guidance Program.

2. The format of the Certificate of Completion is set forth in Appended Form No. 2.

3. In the event that, in regard to the previous two paragraphs, handling other than that specified in these Rules is required, this shall be permitted based on discussions with the Foreign University.

(Administration)

**Article 13** Administrative matters relating to Collaborative Research Guidance Programs shall be carried out by the Academic Affairs Division with the cooperation of the relevant departments and offices.

(Miscellaneous Provisions)

**Article 14** Necessary matters concerning Collaborative Research Guidance Programs other than those set down in these Rules shall be specified separately.

Supplementary Provisions

These Rules shall take effect on January 22 2020, to be applied from April 1, 2019.

**Appended Form 1 (Relevant to Article 5)**

**Collaborative Research Guidance Program Establishment Application Form**

Date

President, Nagoya Institute of Technology

Applicant

Department

Job Title

Name

I hereby apply to establish a Collaborative Research Guidance Program as detailed below.

Details

Name	
Name of Foreign University (Name of Country)	( )
Purpose	
Content	
Qualifications for participation	
Capacity	
Completion conditions	
Names, job titles and affiliations of faculty members involved in the Collaborative Research Guidance Program (indicate representative with a ○)	Nagoya Institute of Technology Graduate School
	Foreign University
Other	

--	--

Note 1: Attach a copy of a written agreement or equivalent document concluded with a foreign university with respect to the implementation of this program.

Note 2: The program content may be submitted on a separate sheet (format at applicant's discretion).

Note 3: A list of all faculty members involved in this program may be submitted on a separate sheet (format at applicant's discretion).

Date to be issued

# CERTIFICATE

This is to certify

Name of doctoral candidate

Born 01/01/2000

Successfully completed the Joint Doctoral Program

with Name of University

on

“Research Subject”.

The Joint Doctoral Program is implemented in a joint procedure with  
Name of University.

Official Seal of  
Nagoya Institute of Technology

\_\_\_\_\_  
President  
Nagoya Institute of Technology