

Guidelines on the Treatment of Credits Related to Students' Learning Specified by the Minister of
Education, Culture, Sports, Science and Technology

Established on April 1, 2004

(Purpose)

1. These guidelines, based on Article 30, Clause 3 and Article 31, Clause 2 of the Nagoya Institute of Technology Rules (established on April 1, 2004), stipulate necessary matters for the types of learning specified by the Minister of Education, Culture, Sports, Science and Technology concerning the types of learning that can be regarded as studies completed at the Nagoya Institute of Technology (hereinafter "the University") with credits granted, and about the granting of credits among
(Types of learning with credits to be granted)
2. The types of learning which the University deems to be effective from an educational standpoint as class subjects taken at the University and can give credits for are the items listed below among those stipulated in Notification No. 68 in 1991 by the Ministry of Education.
 - 1) Grade Pre-1 or higher on the Practical English Proficiency Test
 - 2) Grade 2 or higher on the English Technical Writing Test
 - 3) A score of 650 or more points on the TOEIC Test(Those to whom credits can be granted)
3. Those who can apply for the granting of credits are those covered by one of the items below.
 - 1) Those who have passed one of the competency assessments given in 2 or who have achieved good academic results before entering the University as a first-year student.
 - 2) Those who have passed one of the competency assessments stated in 2 or who have achieved good academic results while studying at the University.(Application for the granting of credits)
4. Application for the granting of credits shall be made to the President within one week after the start of each semester by submitting a Request for Granting Credit Associated with Successful Results of Competency Assessment and attaching the certificate of passing or a copy of the TOEIC test record.
(Class subjects for which credits are granted and the number of credits)
5. The class subjects that are regarded as "completed" based on the application and the number of credits to be granted are shown in the Appended Table. Those credits shall be granted by the President as credits necessary to graduate from the University.
(Notification of and report on results of granting credits)
6. The President shall notify the dean of the applicant's department or program and representatives of common education of the results of the granting of credits and report the results to the

Educational Affairs Student Board.

(Learning guidance)

7. The dean of the department or program of the applicant shall give guidance for learning based on the notification stated in Item 6, for example by allowing the applicant take another class subject.
(Grades of Class Subjects for Granting Credits)
8. For those class subjects that are regarded by the University as “completed,” academic performance is not graded, and “Approved” is shown instead of grading comments.

Supplementary Provisions

1. These guidelines shall be put into effect on April 1, 2004.
2. Regardless of the regulations in the Appended Table, for those enrolled in Nagoya Institute of Technology listed in the table in Article 3 Clause 1 of the National School Establishment Law (Law No. 150 of 1949), which was in effect before it was abolished by the regulations in Article 2 of the Act for Establishment of Laws and Regulations Related to the Implementation of National University Corporations (Act No. 113 of 2003) before the date of implementation of these guidelines, the previous regulations shall apply.

Supplementary Provisions

These guidelines shall be put into effect on April 1, 2005.

Supplementary Provisions

1. These guidelines shall be put into effect on April 1, 2009.
2. The revised guidelines shall apply to those who enter the University in and after School Year 2009. For those who entered the University in or before School Year 2008, the previous guidelines shall apply.

Supplementary Provisions

1. These guidelines shall be put into effect on October 6, 2010.
2. Regardless of the regulations in the previous Clause, revised Regulations related to the Evening Courses shall apply to those who entered the University in or after School Year 2008.

Supplementary Provisions

1. These guidelines shall be put into effect on April 1, 2016.
- The revised guidelines shall apply to those who enter the University in and after School Year 2016. For those who entered the University in or before School Year 2015, the previous guidelines shall apply.

Supplementary Provisions

These guidelines shall be put into effect on April 1, 2019.

Appended Table

Day Courses

Types and grades of tests	Grade Pre-1 or higher in Practical English Proficiency Test	Grade 2 in English Technical Writing Test	Score of at least 650 points on TOEIC
Class subjects	Class subjects of Global English I and Global English II that have not been completed		
Limitation on the No. of credits to be granted	2 credits		

Evening Courses

Types and grades of tests	Grade Pre-1 or higher in Practical English Proficiency Test	Grade 2 in English Technical Writing Test	Score of at least 650 points on TOEIC
Class subjects	Comprehensive English III		
Limitation on the No. of credits to be granted	2 credits		