

July 9, 2021

(Added/revised parts are shown in red.)

To all staff members and students

Director, Task Force on Prevention of Infection
Spread of Novel Coronavirus

University Response to COVID-19 after July 12, 2021

Notice

1. Prevention of Infection Spread (Continued since last notice)

Please keep it in mind that everyone tries to stay safe. Also try to protect yourself from infection.

-Keep it in mind that “Not to be infected from others and Not to infect others” and thoroughly implement Infection Spread Prevention Measures.

-Wash your hands thoroughly with soap, and use hand sanitizer.

-Make sure to wear a mask all the time.

-Cover your cough.

-Refrain from unnecessary travels.

-Keep your social distancing, 1 - 2 meters apart from others.

-Avoid the "Three Cs"

1) Closed spaces with poor ventilation,

2) Crowded places with many people nearby, and

3) Close contact settings such as close-range conversations.

-Avoid “Five situations” with a higher risk of infection. (an attached document)

1) Social gatherings and others with alcohol, 2) Drinking and eating with a large number of people for a long time, 3) Conversations without wearing a mask, 4) Living together in a tiny space, 5) Changing a place to stay.

-Check your health condition at all times.

-If you feel sick such as a cold and/or a fever, stay home and take a rest.

-If you feel sick such as a cold and/or a fever, refrain from meeting others except for your family and try to contact via phone or mail.

-First consult with medical institution, when the infection is suspect.

-Try to adjust “New Lifestyle.”

2. Refraining from Going Out

“The stricter coronavirus measures without an emergency declaration” which was supposed to be July 11 has been lifted. However, given the declaration of emergency which was announced again in Tokyo area following from an increasing number of infected people, it is difficult to say how things will turn out.

Along with the decision, Aichi prefecture turned to take “tight security measures” till August 11. Therefore the resident of a prefecture and a business owner are required from July 12 to August

1) refrain from unnecessary going out and trips over prefectures, 2) refrain from unnecessary trips to the prefectures in particular where stricter coronavirus measures without an emergency declaration have been applied, 3) prevent infection to the elderly, 4) thoroughly implement basic infection prevention measures, 5) thoroughly implement remote working, 6) implement infection prevention measures on disease clusters at workplaces, 7) restrict holding events, 8) take appropriate measures at events, 9) consider the relevant measures at schools.

Aichi Prefecture's "Infection Spread Prevention Measures Guidelines":

<https://www.pref.aichi.jp/site/covid19-aichi/taisakusisin.html>

These measures are supposed to be reconsidered according to infection status and the risk of the expansion of infection. Nagoya Institute of Technology implements the following measures from **July 12**.

- Refraining from going out and unnecessary trips over prefectures.
- Refraining from unnecessary trips to the prefectures where stricter coronavirus measures without an emergency declaration have been applied.
- Behaving appropriately with an awareness on trips to the area where the expansion of infection has been confirmed.
- Refrain from having a meeting at a restaurant with five people or more except for a co-resident family.
- Not to go to a restaurant etc. after **21:00**.
- In case of dining and drinking, choose a restaurant with adequate infection control and no congestion.
- In case of dining and drinking, wear a mask, refrain from talking loudly and with moderate and decent manner.
- Refraining from behaviors containing a high risk of infection such as drinking with a group on the street or in the park.

3. About Holding Events (Continued since last notice)

For the time being, please try to cancel or postpone events. Try to take alternatives, such as holding events online. If administration bureau considers it to be inevitable, an event might be able to be held with extra precaution. A decision whether or not to hold an event will be decided according to the Aichi Prefecture's "Infection Spread Prevention Measures Guidelines."

Please follow the rules;

- Wash hands and sanitize hands and fingers.
- Wear a mask.
- Frequently ventilate rooms.
- Taking temperature
- Restrict admission if there are those who feel sick.
- Keep social distancing, if possible, at least 2 meters.
- Make sure to have a list of contact information, if you expect to have someone from off-campus.
- Refrain from having a meeting at a restaurant followed by an event.

4. About activities in a laboratory (Continued since last notice)

Implementing proper measures to prevent infection based on the guidelines on conducting education/research activities announced on May 27. Also, thoroughly implement particularly following things including concerns about students' safety and health.

- Having students check their health condition before going to the university. Also having those who are in bad shape stay at home.
- Keeping a certain distance (at least 1 meter) between seats.
- In case it is difficult to keep above mentioned distance in a laboratory, divide students by several groups and going to the university separately in order not to be "Three Cs".
- Wearing a mask or face shield in order to prevent airborne droplets.
- Making it a rule to gargle and wash hands with a soap.
- Regularly sanitizing touched parts by alcohol for disinfection or sodium hypochlorite.
- Maintaining a moderate temperature and humidity and ventilating a room. (5~10 minutes per an hour preferably from two directions.)
- Conduct research and experiments online as much as possible.
- Follow the university instruction such as closure of a laboratory, when tested positive or suspicious cases are confirmed.

※Regarding the guidelines on conducting education/research activities for the first semester in 2021 announced on February 5.

<https://rpxmsgboard.ict.nitech.ac.jp/msgboard/Posts/Details/6107> (in Japanese)

5. About On-Campus Meetings (Continued since last notice)

For the time being, meetings should be held through "Teams" Online and/or via E-mail.

If Safety Management Office considers it is inevitable, it might be allowed to have it in actual setting with extra precaution.

6. Restrictions in Usage of Common Facilities (Continued since last notice)

- Rending out lecture rooms and other facilities to non-NITech members
 - Reservations with the date of usage by December 31, 2021 would be all disapproved.
 - Reservations with the date of usage after January 1, 2022 would be remained.
 - New booking application would be suspended.
 - Suspension of reservation is supposed to be reconsidered according to the expansion of infection.
- Rending out Chikusa ground
 - Rending out Chikusa ground to non-NITech members has been suspended until December 31, 2021.
 - Suspension of reservation is supposed to be reconsidered according to the expansion of infection.
- Regarding rooms and halls applied by NITech faculties for conferences are managed as follows.
 - Academic conferences which non-NITech members participate in (symposiums, lectures, seminars and others) are not conducted. However, the conferences that the Task Force on Prevention of Infection Spread of Novel Coronavirus deems it inevitable to conduct are

excluded.

-Basically, it is supposed to be held on-line, allows the minimum number of participants to enter the campus (10 people and under) and the Task Force on Prevention of Infection Spread of Novel Coronavirus decides whether or not to hold the conference.

7. About Work at NITech (Continued since last notice)

-Nagoya Institute of Technology reviews the situation every month. In order to maintain regular duty, responses to decrease the risk of further infection of all staff members are necessary, therefore it will be managed as it has been decided by the Task Force on Prevention of Infection Spread of Novel Coronavirus (October 26, 2020).

Although in principle, administrative and technical staff have been working on a two-shift system (work at office and work from home) until the end of March, 2022, it should be appropriately implemented considering the situation of each section or office. However, given the infection status, the working shift system is subject to be changed or terminated by Task Force on Prevention of Infection Spread of Novel Coronavirus.

※About work at NITech from October 27 announced on October 26.

(Decided by the Task Force on Prevention of Infection on October 26, 2020)

<https://rpxmsgboard.ict.nitech.ac.jp/msgboard/Posts/Details/5818> (in Japanese)

8. About Overseas Travel for Students, Faculty and Staff Members (Continued since last notice)

-Ministry of Foreign Affairs of Japan has announced a list of countries, which fall into categories of Level 3 in the Infectious Disease Risk. Nagoya Institute of Technology prohibits our students, faculty and staff members to visit those countries, which fall into categories of Level 2 and Level 3 in the Infectious Disease Risk. Once those level 2 or 3 countries reduced to Level 1, it will be reviewed on an individual basis.

9. Visitors from Abroad (International faculty, Researchers and Students) (Continued since last notice)

-Since the government suspends international mobilities for a while even after the declaration of a state of emergency was lifted, the permission on the acceptance of international visitors to NITech is also suspended.

10. Other visitors out of the campus (Continued since last notice)

- NITech is going to refrain from accepting unnecessary visits from the outside of a prefecture or the area where the infection has been expanding. However, in case of urgency, NITech responds appropriately with preventative measures.

11. About Extra Curricula Activities

-The restriction of Extra Curricula Activities after the stricter coronavirus measures without an emergency declaration being lifted.

Based on “Regarding the restrictions on extracurricular activities with the announcement of emergency declaration” (announced on **July 8, 2021**), extracurricular activities shall be permitted with partial restrictions.

12. University Library Service (Continued since last notice)

- Having some infection control, university library will provide the following service.
Book lending and returning, making photo-copies, ILL and part of the retrieval system, the use of computer terminal (partially) and reading space in the library (partially).
- The use of partial common space such as seminar rooms are suspended.
- Opening hours from April 1, 2021 are as follows.
During term (week days): 8:45-21:15
During term (weekend & public holiday): 8:45-16:15
During holiday (week days): 8:45-16:15
During holiday (weekend & public holiday): Closed
- From July 13, 2021*, the use of computer terminal for education will be partially resumed.

13. About Access to Buildings and Gates (Continued since last notice)

- Regarding the unlocking of the buildings and gates on campus, the ordinary system is sustained.

14. University Hall and Co-op Services (Continued since last notice)

- Convenience Store, SUMIKKO: Open 11:30-14:30, HAJIKKO: 9:30-18:00
- 1st floor Cafeteria: Open: 11:30-14:00, 17:30-19:00
- CamPla Shop: Open 11:00-14:00
- 2nd floor Cafeteria and Kadokko are closed unless the declaration of emergency is lifted.
- Wear a mask, when enter the shop.
- For more information, please check the bulletin at CO-OP Mart.

15. Infection Prevention Goods (Continued since last notice)

- For faculty and staff members, masks will be available only if it is necessary.
- For Students, it's their responsibilities to prepare for their own masks.
- If there are inevitable meetings, conference, and events are scheduled in actual setting, consult with Safety Management Office for masks and hand sanitizers.
- If staff members need "Face Shield" for their face-to-face duties, contact with Safety Management Office.
- A hand sanitizer will be available at the building entrance and scheduled lecture rooms for the safety of campus community.
- Please keep it mind to sanitize places where students and faculty often touch in the laboratories by alcohol disinfectant or sodium hypochlorite under the supervision of supervisor. If it is difficult to prepare for such disinfectant, please consult with Safety Management Office.

※About a method of disinfection and eradication of Novel Coronavirus (Ministry of Health, Labor and Welfare)

https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/syoudoku_00001.html (in Japanese)